



# *Driving Safety for All Ages*

Lotherone Grier

Medical Review Unit

Georgia Department of Driver Services

# Medical Review Process

- ▶ Any driver may be evaluated for a physical or mental disability or disease that can disqualify him/her from driving.
- ▶ The Medical Review process is initiated when DDS receives written correspondence or the Request for Driver Review (DDS 270), from a relative, court, law enforcement officer, judge, doctor, or concerned citizen (non-anonymous).
- ▶ The DDS Medical Review Unit investigates all cases submitted for review and releases the appropriate determination concerning the driver's ability to safely operate a motor vehicle.
- ▶ Commercial driver's physical qualifications are regulated under the Federal Motor Carrier Safety Regulations (FMCSR) Subpart E, 391.41.





GEORGIA DEPARTMENT OF DRIVER SERVICES
MEDICAL REPORT

PATIENT INSTRUCTIONS

IMPORTANT:

- 1. Complete, date, and sign page 1 of this report.
2. Give pages 1-4 of this report and a copy of the DDS letter that lists the medical concern(s) to your licensed physician.
3. The physician must complete pages 2-4; sign and date page 4.
4. All drivers who wish to maintain a Commercial Driver's License MUST have this form completed by a medical provider on the approved Federal Motor Carrier Safety Administration (FMCSA) National Registry of Certified Medical Examiners.
5. All pages of this report and a copy of the DDS letter MUST be mailed or faxed (with coversheet) by the medical provider directly to:

Department of Driver Services
Medical Review Unit
PO Box 80447
Conyers, Georgia 30013 or
Fax to (770) 344-3629

PATIENT INFORMATION

Name: Last First MI DOB (mm/dd/yyyy)
Physical Street Address
City State Zip Code Driver's License #

Please check the box next to the class of license you hold:

Non-Commercial Class: C/CP M/MP D
Commercial Class: A/AP B/BP C

PATIENT HISTORY

Please check "Yes" or "No" to indicate any conditions you have that could affect the safe operation of a motor vehicle.

Table with 2 columns: Yes/No and list of medical conditions such as Physical impairments, Orthopedic, neurological, head/spinal injuries, cardiovascular, seizures, nervous/mental health, visual/hearing problems, diabetes.

Explain any "Yes" answer(s):

PATIENT ATTESTATION

I hereby swear or affirm that the above answers are true to the best of my knowledge. I authorize a licensed physician, to complete this examination and to provide further clarification or information about my medical condition to the Georgia Department of Driver Services (DDS). I agree that this Medical Report may be submitted to the DDS Driver's License Advisory Board, which consists of doctors licensed to practice throughout the State of Georgia, and that it may also be used for the guidance of the courts when necessary.

Driver/Licensee Signature

Date

MEDICAL REPORT
DDS-MR 287
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# MEDICAL REPORT

## DDS-MR 287

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Patient Name: Last: \_\_\_\_\_ First: \_\_\_\_\_ M.I.: \_\_\_\_\_

#### SECTION B

##### CARDIOVASCULAR, RESPIRATORY OR HYPERTENSIVE DISEASE

###### Functional Capacity (American Heart Association (AHA)):

- Class 1: No limitation physical activity
- Class 2: Slight limitation physical activity
- Class 3: Marked limitation physical activity
- Class 4: Complete limitation physical activity

- B. 1.** Functional capacity classification (Check one):  Class 1  Class 2  Class 3  Class 4
- B. 2.** Blood pressure: \_\_\_\_\_
- B. 3.** Edema:  Yes  No
- B. 4.** Dyspnea or angina?  Yes  No At rest?  Yes  No Slight exertion?  Yes  No Moderate?  Yes  No
- B. 5.** Any syncope?  Yes  No If 'yes', please indicate frequency and severity: \_\_\_\_\_
- B. 6.** Any syncopal episodes in the past 12 months?  Yes  No If 'yes', please explain: \_\_\_\_\_
- B. 7.** Does the patient have an implanted cardioverter defibrillator?  Yes  No
- B. 8.** Was last syncopal episode related to cardiovascular abnormalities or arrhythmias?  Yes  No  
If 'yes', please explain: \_\_\_\_\_
- B. 9.** Any other findings or cardiovascular, respiratory, or hypertensive problems which could affect patient's ability to safely operate a motor vehicle?  Yes  No  
If 'yes', please explain: \_\_\_\_\_

#### SECTION C

##### NERVOUS, MENTAL HEALTH, PSYCHIATRIC, PSYCHOLOGICAL

- C. 1.** Any nervous, mental health, psychiatric or psychological problem that could impair driving ability?  Yes  No  
If 'yes', please explain: \_\_\_\_\_
- C. 2.** Is patient currently under treatment and/or a psychiatrist's care?  Yes  No
- C. 3.** Is patient compliant with the prescribed treatment and/or medication(s)?  Yes  No
- C. 4.** Has substance abuse caused psychiatric symptoms?  Yes  No
- C. 5.** Any other findings or nervous, mental health, psychiatric or psychological problems which could affect patient's ability to safely operate a motor vehicle?  Yes  No  
If 'yes', please explain: \_\_\_\_\_

If this box is checked, a psychiatric evaluation must be performed by a psychiatrist or psychologist and attached to this report with recommendations.

# MEDICAL REPORT

## DDS-MR 287

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Patient Name: Last: \_\_\_\_\_ First: \_\_\_\_\_ M.I.: \_\_\_\_\_

#### SECTION B

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If 'yes', please explain: \_\_\_\_\_  
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If 'yes', please explain: \_\_\_\_\_  
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If 'yes', please explain: \_\_\_\_\_  
\_\_\_\_\_
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# MEDICAL REPORT

## DDS-MR 287

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Patient Name: Last: \_\_\_\_\_ First: \_\_\_\_\_ M.I.: \_\_\_\_\_

#### SECTION B

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If 'yes', please explain: \_\_\_\_\_  
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If 'yes', please explain: \_\_\_\_\_  
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- C. 1.** Any nervous, mental health, psychiatric or psychological problem that could impair driving ability?  Yes  No  
If 'yes', please explain: \_\_\_\_\_  
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- C. 5.** Any other findings or nervous, mental health, psychiatric or psychological problems which could affect patient's ability to safely operate a motor vehicle?  Yes  No  
If 'yes', please explain: \_\_\_\_\_  
\_\_\_\_\_
- If this box is checked, a psychiatric evaluation must be performed by a psychiatrist or psychologist and attached to this report with recommendations.



# VISION REPORT

## DDS-MR 274

### Page 1 of 2



## GEORGIA DEPARTMENT OF DRIVER SERVICES VISION REPORT

### INSTRUCTIONS

**IMPORTANT:**

1. This report **MUST** be completed by a licensed optometrist or ophthalmologist. (This report should not be completed for Commercial Motor Vehicle Drivers.)
2. If using form for **Online Renewal, Do Not Fax**. Form must be uploaded using a DDS account via our website at [dds.drives.ga.gov](http://dds.drives.ga.gov).
3. If cleared to drive with **Bioptic** lenses, this report should be mailed or faxed (with coversheet) by a licensed optometrist or ophthalmologist to:  
**Department of Driver Services  
Medical Review Unit  
P. O. Box 80447  
Conyers, Georgia 30013**  
**Fax: (770) 344-3629**
4. Documents submitted to the Georgia Department of Driver Services cannot be returned. They will be safely and securely destroyed.

### PATIENT INFORMATION

Name: Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_ DOB (mm/dd/yyyy) \_\_\_\_\_  
Physical Street Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Driver's License # \_\_\_\_\_  
Phone Number \_\_\_\_\_ Email \_\_\_\_\_

### PATIENT ATTESTATION

I authorize \_\_\_\_\_, a licensed optometrist or ophthalmologist, to complete this examination and to provide further clarification or information about my visual acuity to the Georgia Department of Driver Services (DDS). I agree that this Vision Report may be submitted to the DDS Driver's License Advisory Board, which consists of doctors licensed to practice throughout the State of Georgia, and that it may also be used for the guidance of the courts when necessary.

\_\_\_\_\_  
Driver/Licensee Signature

\_\_\_\_\_  
Date

### REPORT ON VISUAL EXAMINATION

Pursuant to Georgia Law (O.C.G.A. §40-5-27) a driver must meet the following vision requirements to be issued a license:

- Visual acuity of 20/60 or better, corrected, or uncorrected in at least one eye
- Horizontal field of vision with both eyes open of at least 140 degrees
- If only one eye has usable vision, the horizontal field of vision must be at least 70 degrees temporally and 50 degrees nasally.

If possible, measure the below at 20 feet. If not, state the distance used: \_\_\_\_\_

### BEST CORRECTED VISUAL ACUITY (BCVA)

Please state the visual acuity in degrees.

	<u>RIGHT EYE</u>	<u>LEFT EYE</u>	<u>BOTH EYES</u>
Without corrective lenses	20/ _____	20/ _____	20/ _____
With corrective lenses	20/ _____	20/ _____	20/ _____
With bioptic telescope	20/ _____	20/ _____	20/ _____



# VISION REPORT DDS-MR 274 Page 2 of 2

Patient Name: Last: \_\_\_\_\_ First: \_\_\_\_\_ M.I.: \_\_\_\_\_

### **HORIZONTAL PERCEPTION (Must be tested)**

Please state the horizontal field of vision in degrees.

Right: \_\_\_\_\_ degrees      Left: \_\_\_\_\_ degrees      Total: \_\_\_\_\_ degrees

### **MONOCULAR VISION**

Does this person have monocular vision?  Yes  No If yes, please state the nasal and temporal fields in degrees.

NASAL FIELD \_\_\_\_\_ degrees      TEMPORAL FIELD \_\_\_\_\_ degrees

Check here if correction is achieved with other than conventional lenses. If box is checked, a detailed report must be attached.

### **VISION REPORT PHYSICIAN'S STATEMENT**

Date of Examination (mm/dd/yyyy): \_\_\_\_\_

1. Is there double-vision?  Yes  No If 'Yes', is it corrected with glasses or other treatment?  Yes  No
2. Is there any evidence of eye disease, condition, or injury?  Yes  No If 'Yes', please describe:  
\_\_\_\_\_

a. Can this be corrected or compensated for?  Yes  No  NA

3. In your opinion, does this person have sufficient vision to safely operate a motor vehicle?  Yes  No

a. If yes, should any restrictions be imposed?  Yes  No If 'Yes', please check the applicable restriction(s) below:

#### **Restriction Code/Description**

- I - Biotic lenses required
- B - Corrective lenses required (**For Driving**)
- G - Daylight hours only (if difficulty seeing in dim light or at night)
- F - Right exterior mirror required
- I - Left exterior mirror required
- R - No Highway/Interstate
- Other - Please explain

### **PHYSICIAN ACKNOWLEDGEMENT**

I, \_\_\_\_\_, being licensed to practice optometry/ophthalmology, certify that I have personally examined the vision of the above-named individual, that a true record of this examination appears on this report and that he or she signed this form in my presence.

Name of Practice: \_\_\_\_\_

Physician Full Name: Last: \_\_\_\_\_ First: \_\_\_\_\_ M.I. \_\_\_\_\_

Specialty: \_\_\_\_\_

License Number/State: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_  
Physician Signature

\_\_\_\_\_  
Date

# Drivers License Advisory Board

- ▶ The DDS Drivers License Advisory Board (DLAB) counsels DDS on medical issues relating to driver's licenses and provides assistance to the Medical Review Unit in complex cases by rendering a medical opinion based on legal requirements.
- ▶ Appointed DLAB physicians are Georgia Board Certified and specialize in the following areas:
  - Internal Medicine
  - Geriatric Medicine
  - Neurology
  - Psychiatry
  - Orthopedic Medicine
  - Ophthalmology
  - Cardiology
  - Pulmonology
  - Endocrinology
- ▶ DLAB physicians serve on the Board for a 4-year term.



# Medical Review Types

- Type 79: Alteration of Consciousness – (Non-Specific Revocation)
  - One year from last episode
- Type 80: Epilepsy Revocation
  - 6 Months from last episode
- Type 81: Emergency Revocation
  - Immediate revocation
- Type 91: Physical/Mental Disability Revocation
  - All general medical and vision
- Type 95: Bioptic Lense Cancellation
  - Bioptic only

# DDS Appeal Process

- ▶ In accordance with the Georgia Administrative Procedure Act, a person determined unqualified to be licensed may request a hearing of his/her case before an Administrative Law Judge of the Office of State Administrative Hearings (OSAH).
- ▶ The purpose of the hearing is to determine the person's competency to safely operate a motor vehicle.
- ▶ A Hearing Request must be made by submitting the required DDS-1206 form within 15 days of receiving the Official Notice of Revocation. (O.C.G.A. § 40-5-35)
  - ▶ If the Hearing Request is not submitted within the 15-day period, any rights to an appeal and hearing will be considered waived and the revocation stands.
  - ▶ If the Hearing Request is submitted, Medical Review will escalate the case to DDS Legal to have it scheduled for a hearing before an OSAH judge.
- ▶ Appeals are held in accordance with Ga. Admin. Comp. Ch. 375-3-3-.04.



# HEARING REQUEST

## DDS-1206

### Page 1 of 2



## Georgia Department of Driver Services Appeal/Hearing Request

**Note:** This form must be fully completed and submitted to DDS via postal service or a Customer Service Center within the required appeal period or your request for hearing will be rejected and your right to appeal will be waived.  
(Use N/A for any fields that are not applicable)

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

License Number \_\_\_\_\_ License State \_\_\_\_\_ Date of Birth \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Agency or County Issuing Citation:  
(as shown on notice of suspension or DDS-1205/1205S) \_\_\_\_\_

Citation Number \_\_\_\_\_ Violation Date: \_\_\_\_\_

Select the reason for your appeal (you may only select one (1) reason per form and copy of notice received **must** be included with this request)

<input type="checkbox"/>	*Administrative License Suspension/Refusal ( <b>\$150.00 Fee Required-Full payment is due with request</b> ) Upon receipt of your timely filed completed hearing request, filing fee, and a copy of the DDS Form 1205/1205S from the arresting officer, this case will be docketed with the <b>Office of State Administrative Hearings (OSAH)</b> . OSAH will notify you via mail of the date, time and place of the hearing. DDS will review your driving record and if eligible a letter will be mailed to you granting temporary driving privileges while awaiting your hearing.	
<input type="checkbox"/>	*Ignition Interlock Limited Driving Permit Revocation ( <b>\$250.00 Fee Required-Full payment is due with request</b> ) <b>Select revocation reason:</b> Failure to Report <input type="checkbox"/> Unsatisfactory Report <input type="checkbox"/> Premature Removal of Device <input type="checkbox"/> <b>Note:</b> For revocation for any other reason other than one above, please select the Ignition Interlock Limited Driving Permit, Cancellation or Revocation option below and <b>do not</b> include the \$250 fee.	
<input type="checkbox"/>	**Denial, Suspension, Revocation, Cancellation or Administrative Fine ( <b>Check one</b> ): Risk Reduction <input type="checkbox"/> Driver Improvement <input type="checkbox"/> Driver Training <input type="checkbox"/> Commercial Driver Training <input type="checkbox"/> 3 <sup>rd</sup> Party Program (Tester/Examiner/Instructor) <input type="checkbox"/> Ignition Interlock Manufacturer <input type="checkbox"/> Ignition Interlock Provider <input type="checkbox"/> Ignition Interlock Installer <input type="checkbox"/>	
<input type="checkbox"/>	*Commercial Driver License (CDL), Disqualification	**Commercial Driver License (CDL), Denial of Lifetime Reinstatement
<input type="checkbox"/>	*Denial/Cancelled/Revocation <input type="checkbox"/> License <input type="checkbox"/> Permit	*Driving While License Suspended/Revoked
<input type="checkbox"/>	*DUI, Conviction	*Failure to Appear (FTA)
<input type="checkbox"/>	**For Hire Endorsement	*HV Probationary License, Denial
<input type="checkbox"/>	*HV Probationary License, Revocation	*Ignition Interlock Limited Driving Permit, Cancellation or Revocation
<input type="checkbox"/>	*Limited Driving Permit, Cancellation or Revocation	<input checked="" type="checkbox"/> *Medical
<input type="checkbox"/>	*No Insurance/No Proof of Insurance	*Point Suspension
<input type="checkbox"/>	*Safety Responsibility	*Super Speeder
<input type="checkbox"/>	*Mandatory Suspension	List Offense: _____
<input type="checkbox"/>	*Mandatory Suspension, Under 21	List Offense: _____

# HEARING REQUEST DDS-1206 Page 2 of 2

Name of Attorney: \_\_\_\_\_ (if applicable) Phone Number: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Please cite the legal authority under which the appeal is filed, including all code sections:  
\_\_\_\_\_  
\_\_\_\_\_

Statement describing how in taking such action, DDS failed to act in accordance with the law:  
\_\_\_\_\_  
\_\_\_\_\_

Prayer for Relief/Desired Outcome:  
\_\_\_\_\_  
\_\_\_\_\_

Customer's Signature \_\_\_\_\_ Date \_\_\_\_\_  
Attorney's Signature (if applicable) \_\_\_\_\_ Date \_\_\_\_\_

**Please ensure your form is sent to the correct address below based on your reason for appeal:**  
(The asterisk(s)\* next to the reason for appeal should match the asterisk(s) next to the addresses below)

**\*Records Management**  
Georgia Department of Driver Services  
RM-Hearing Requests  
P.O. Box 80447  
Conyers, GA 30013

**\*\*Regulatory Compliance**  
Georgia Department of Driver Services  
Attn: Regulatory Compliance Division  
2206 Eastview Parkway  
Conyers, GA 30013

**FOR DEPARTMENTAL USE ONLY**

Team Member Name		Location		Date	
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# Emergency Revocation

- ▶ **O.C.G.A. § 40-5-59**
- ▶ The department authorized to revoke the license of a driver without a preliminary examination or hearing
  - ▶ Recommendation from Court or prosecutor
  - ▶ Should indicate whether the person has been given notice of recommendation of revocation to DDS
  - ▶ record that driver is medically, physically, mentally incapacitated
- ▶ After revocation driver will be allowed to request a hearing or make a showing that he or she is competent to operate a motor vehicle

# DDS Contact Information

WEBSITE: [www.dds.georgia.gov](http://www.dds.georgia.gov)

DDS CALL CENTER: 678-413-8400

MEDICAL REVIEW UNIT: 678-413-8760

MEDICAL REVIEW FAX: 770-344-3629

LICENSE STATUS CHECK: 404-657-9300\*



\*VALID ONLY FOR LICENSES ISSUED BY THE STATE OF GEORGIA



# Download our Mobile App



**DDS 2 GO**

# Follow Us On Social Media



GeorgiaDDS



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georgiadds



georgiadds

# Questions

